



Our office has been following the latest Government guidelines in response to COVID-19.

As an essential service, we have been able to remain open, however, we are implementing strict policies to make sure the health of our staff, our clients and our community is preserved.

For those individuals who pass a screening test based on Provincial Government guidelines, we are allowing them to come to our office for pick up, drop off, signing and paying. To maintain a safe workplace we have implemented the following policies:

- A table is set up at the front door to ensure two-metre distancing can be maintained by staff and individuals entering the office
- Records are being held for three days before we access them and start working on returns
- Client appointments will only be considered in an “emergency”, and we encourage clients to contact us by phone, e-mail or on our website, before making a request.

We would like to thank our clients for their understanding.

For more information on the Federal Government Public Health Orders and Guidelines, visit:
<https://www.canada.ca/en/public-health/services/diseases/coronavirus-disease-covid-19.html>

For more information on the Provincial Government Public Health Orders and Guidelines, visit:
<https://www.saskatchewan.ca/government/health-care-administration-and-provider-resources/treatment-procedures-and-guidelines/emerging-public-health-issues/2019-novel-coronavirus/public-health-measures/public-health-orders>